

Student Handbook & Policy Manual



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Welcome to the Global Oved Dei Seminary and University (GODSU) degree and certificate program. GODSU currently finds itself at one of the most remarkable periods in its history. Over time, our seminary has been transformed at virtually every level. Newly revised curriculums, including our fully accredited:

Bachelors of Theology/Divinity

Masters of Theology/Divinity

Doctoral Degree Theology D.Th

Doctoral Degree of Divinity D.Div

Honorary Doctorate Degree Association

S.E. Global Assembly for Apostolic Order

Accelerated Doctrate Degree Program

Doctoral Degree of Ministry D.Min

We are offering new opportunities for theological education, as well as faculty members who have energized all of us with the privilege of being here on a daily basis. GODSU is a 501(c)(3) Interfaith E-learning Global Institution with corporate offices in Miramar, Florida. GODSU is a Florida Department of Education Commission of Independent Studies approved degree-issuing Religious Institution of Higher Learning under Florida Statute 1005.06(1)(f).

What has not changed, however, is our focused commitment to prepare men and women for ordained ministry. Though our students are prepared to go on to additional graduate work our students graduate from GODSU with a call to serve in pastoral ministry, which is truly distinctive!

Ministry and mission in service to Jesus Christ and the revitalization of congregations, large and small, is at the center of who we are as a community of faith, worship, and learning. Though we are a community that is rooted in the great theological traditions of the church, we are continually finding ways to translate those traditions to a new generation of believers.

We look forward to welcoming you to our faith community/family.

Sincerely,

H.E. Rev. Dr. Diane Moore-Eubanks, Chancellor

Mission Statement

GODSU is a web-based INTERFAITH learning institution, whereby we are divided into a University, www.godsu.org and Global Bible Institute globalbibleinstitute.org. Our educational institutions offer Chaplaincy certifications, cyber security certifications and earned degrees from the Associates level up through the Doctoral level. GODSU is a premier learning institution that works to propel current students and graduates to be agents of economic growth and change in local and global communities. GODSU is an institution that draws Faith leaders from the Jewish, Muslim, Hindu, Buddhist, Christian, Baha'i, and Sikh communities to collaborate and develop strategies to develop people and build a beloved community. GODSU's curriculum focuses on Interfaith and Entrepreneurship studies. GODSU seeks to revitalize communities, ministries, and businesses, by equipping students with the tools and techniques to initiate and maintain successful enterprises.

Vision Statement

We make a two-fold commitment to our student body. The first commitment is to develop Godly leadership in ministry through intensive programs which are the equivalent of the best seminary programs available. The second is to develop our Not-for-Profit business and entrepreneurship studies as well as offer training applicable to the management and growth of non-religious and religious institutions. GODSU's aim is to foster universal unity between human beings seeking spiritual and utilitarian education from all ethnic and cultural backgrounds using our educational global delivery systems to reach every continent. As such we have representatives on our Board of Governors with ties covering all regions of the World....USA, Africa, Middle East, Asia, Caribbean, South America and UK.

Exemption Statement

GODSU is a Florida Department of Education Commission of Independent Studies approved degree-issuing Religious Institution of Higher Learning under Florida Statute 1005.06 (1)(f).

Criteria for Admission

GODSU Welcomes you as an adult student.

With the exception of the **Personal and Professional Development for Future Global Leaders Masterclass**, applicants for the majority of our courses must be at least 18 years of age.

Credentials for admission will be reviewed by the Board of Directors:

- A copy of your high school or GED transcript or diploma
- Completed admissions application
- Copies of Theological Seminary transcripts or diplomas for all schools attended
- Summary of life experience portfolio/resume

We seek students who will contribute to, and benefit from, the Studies programs that we offer.

For more detailed information concerning the requirements or criteria for each degree, online or independent program, please refer to the student handbook.

Standards

All Bible and theological courses must be based on evangelical doctrine (see Evangelical Doctrine Statement). The organization and operation of the educational facility is in accord with appropriate statutes. There is on file a copy of the legal instrument creating the educational organization. The organizational structure and charter must reflect adequate personnel to accomplish the stated purpose and goals of the educational institution.

STANDARD II: Material Resources

The institution must have as a minimum an administrative office with sufficient space to accommodate staff, appropriate files, and records. The institution must provide students with an annually updated list of library and media resources. The institution must have adequate media equipment to evaluate student requirements and project. Classroom facilities are adequate to accommodate student needs.

STANDARD III: Refund Policy

Students may change or drop a program at any time during the first week of classes. When a program is dropped or withdrawn from and no substitute is taken, no refund will be awarded after the first class. No refunds are given after the first class. There are no refunds awarded for book fees. A student must notify Global Oved Dei Seminary and University in writing of the intention to withdraw or drop a program.

STANDARD IV: Faculty

The institution maintains written criteria for faculty appointment. Faculty/Student ratio reflects realistic workload. Written faculty contracts are maintained and annually updated. Faculty payment policies are consistent and non-discriminatory. A method exists for faculty input into administrative decisions.

STANDARD V: Curriculum

The institution must maintain an annually updated list of courses offered. The institution has a curriculum committee that oversees academic offerings. Degree requirements are in keeping with generally accepted standards. Students must receive a copy of the degree plan. Course requirements for students are consistent within departments or divisions.

STANDARD VI: Evaluation

The institution maintains an organized evaluation system for student performance, organizational effectiveness, and faculty performance.

STANDARD VII: Payments

ALL financial payments are due on the 1st business day of each month. ALL financial payments are considered late on the 5th of each month. Any payments submitted after the 5th of the month will require a \$15.00 late fee applied to the account. Any payments that have not been received by the 15th day of the month will categorize the student as discontinued. The student will not be able to return to classes until the payment has been submitted. If the student misses three classes during that time period the student will be dropped from courses. Student will be able to resume courses the following quarter. Payments made before the student was dropped will be able to be applied to the account if the student decides to return within 2 quarters. If student doesn't return within 2 quarters, student will have to begin registration process.

Attendance Policies

- All students are expected to attend every scheduled class.

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- Attendance is documented for each scheduled class meeting beginning with the first scheduled class.
- If you are going to be late, you must communicate with your instructor as to how late and why. This also applies to leaving class early. Inform your instructor, and document your departure time.
- If you are over 30 minutes late, you will be counted as absent with the exception of pre-approval from your instructor.
- Students are allowed two (2) legitimate absences per quarter. There will be an evaluation process after the second absence. Upon review by the BOD student could be dropped from the quarter.
- In the event of an emergency, the student must notify the instructor as soon as possible.
- After four absences, the instructor may drop the student if the student does not make every effort to contact him/her.
- If there are extenuating circumstances, the instructor has the authority to make an exception to the attendance policy.
- An emergency can be defined as a sickness, family emergency, or family crisis.
- Situations beyond the limit of the policies or the privilege of the instructor can be appealed. You will have to be evaluated for an appeal and schedule a meeting with the Chancellor and BOD.

Note: Any official class closing will not be counted as an absence. This may include inclement weather, holidays, etc. However, to maintain your grade, the assignments must be completed per course schedule.

- Acceptance of an emergency will be determined by your instructor.

Available Degree Programs

Bachelors of Theology

Masters of Theology

Doctoral Degree of Theology TH.D

Doctoral Degree of Divinity D.Div

(Online Courses/Independent Studies Available)

Global Bible Institute Degree Curriculum

General Education/Biblical Studies

A Journey Through the Old Testament Survey

A Journey Through the New Testament Survey

Wisdom

Life of Christ I

Life of Christ II

Faith

Parables of Jesus Christ

Life and Teaching of Paul

Acts I & Acts II

Gospel of John

I & II Corinthians

Christian Leadership

Bachelors Degree of Theology

Spiritual Warfare

Faith

Wisdom (12 Universal Laws of Success)

Life of Christ I

OTS

NTS

Parables of Jesus Christ

Church & Christian Leadership

Mastering Evangelism

Thesis: 2000 Words

Global Bible Institute Degree Curriculum(continued)

Master Degree of Theology

Life of Christ I and II

Re-Think Church

Systematic Theology I	Christian Leadership I and II
Marriage & Family Counseling	Parables of Jesus Christ
Faith	Wisdom
Spiritual Warfare	Traditional and Ritual Ceremonies
Homiletics	

Thesis (3,500 words)

Doctorate Degree of Theology

Mastering Evangelism	Roman Road to Recovery
Faith	Traditional and Ritual Ceremonies
Wisdom (Universal Laws of Success)	Parables of Jesus Christ
Life of Christ	Perfecting the Saints
21 st Christians and Church	Re-Think Church
Empowered to Serve (Servitude)	Discipleship in Members
Spiritual Warfare	(DVD)Systematic Theology I and II

Thesis (5,000 words)

Degree Programs for Divinity

Mastering Evangelism	Roman Road to Recovery
Faith	Perfecting the Saints
Empowered to Serve	Spiritual Warfare
Marriage and Family Counseling	Church Administration
Traditional and Ritual Ceremonies	Wisdom
Christian Leadership I and II	Homiletics
Chaplaincy	Biblical Studies

Thesis Requirements: 5,000 words for Masters and Doctorate Program

Doctorate Degree of Ministry (18 month program)

Ministerial 101	Empowered to Serve
Faith	Traditional and Ritual Ceremonies Old
Parables of Jesus Christ	Testament Survey
Homiletics	New Testament Survey
Christian and Biblical Counseling	Christian Leadership I and II
Marriage and Family Counseling	Spiritual Warfare
Mastering Evangelism	

Thesis (4,000 words)

Doctorate Degree of Christian Counseling

Spiritual Warfare	Wisdom
Empowered to Serve	Re-Think Church
Parables of Jesus Christ	Christian Leadership II
New Testament Survey	Life and Teaching of Paul
Mastering Evangelism	Roman Road to Recovery
Christian Counseling 101	

Thesis (4,500 words)

Certificate Programs

Christian Chaplaincy (Licensure and Certification)

Interfaith Chaplaincy (Licensure and Certification)

Islamic Chaplaincy (Licensure and Certification)

Action Has No Season 2.0 (Certification)

The Role of the Black Church in the Great Commission of Christ (Certification)

Personal and Professional Development for Future Global Leaders (Certification)

Africans Who Have Shaped Our Faith (Certification)

The Bible is Black History (Certification)

Exploding the Myths: Nile Valley Contributions to Civilization (Certification)

Financial Literacy: Saving Middle America (Certification)

Breaking the Chains of Psychological Slavery (Certification)

Cyber Security the CompTIA Path to Certification (Certification)

Grading System

The grading system is as follows:

93—100 = A

92—85 = B

84-77 = C

Anything under 77 is a D or incomplete

Grade Points

In order to graduate, a student must earn a sufficient number of grade points to equal twice the number of semester credit hours attempted. A student's grade point average (GPA) is computed by dividing the number of grade points earned by the number of semester hours attempted. A cumulated average of two grade points per semester hour is necessary for graduation.

Change of Grade

It is the students' responsibility to retain all assignments, quizzes, and exams until final grades are received in the event an error in calculating or reporting a grade has been made. In the case of such an error, the student should immediately present his/her case to the instructor. If warranted, the instructor will then initiate a change of grade in the office of admissions and records. The deadline for a grade change request is six weeks after the close of a semester. The academic dean must approve all change of grades.

Incomplete Grades

An "I" incomplete grade is given when a student, due to illness or an emergency situation beyond their control is unable to complete their final project or final exam before the end of semester. Work must be turned in within two weeks from the close of the semester; otherwise, the student will receive a failure "F" for the incomplete work. The final grade will be adjusted according to the average of the course work and the final "0" grade.

Examinations

Students receive a syllabus for each course they are enrolled. Students are responsible for noting the dates on which the instructor has scheduled quizzes, exams, mid-terms and/or finals.

Make Up Policy

All exams must be made up within 5 days of the date of the original exam (excluding weekends).

- **Illness**

In the case of illness, the student must notify the administrator/dean of school his/her illness.

- **Non-Illness**

Students who miss an exam for non-illness reasons should make an appointment with their professor to make up the exam. Student not making up the exam with the prescribed time period will receive a “0.”

Degree Programs Price List

Bachelor’s Degree	\$3900.00	10 month course
Master’s Degree	\$4800.00	12 month course
Doctoral Degree	\$6000.00	16-18 month course
School of Prophets	\$5100.00	12-18 month course
Accelerated Degree Program	\$5400.00	4-6 months

Honorary Doctorate Degree Association (please contact for info and procedures)

Degree program(s) of study offered by Global Bible Institute Inc. have been declared exempt from the requirements for licensure under provisions of Florida Statutes (F.S.) 1006.05 (f) for exemption from licensure with respect to religious education. Exemption from licensure is not based upon any assessment of program quality under established licensing standards.

GUIDELINES FOR HONORARY DEGREES

Honorary degrees offered:

Doctor of Ministry (D.Min.Hon)

Doctor of Divinity (D.Div.Hon)

Doctor of Theology (D.Th.Hon)

GODSU HONORS PROGRAM

GODSU Honorary Doctoral Programs include the Doctor of Humane Letters (*Honoris Causa*). The selection process is rigorous and includes vetting by a vibrant network of alumni who are experts within their respective fields.

Our rigorous application process has resulted in Honorary Doctoral degree program which have included recipients such as Billion dollar Empire Builder **Dr. Michael V. Roberts**; 7-time Grammy Nominee **Dr. Kelly Price**; Founder of the Power Networking Conference **Dr. George C. Fraser**; and former Nigerian Maritime Minister **Dr. Olugbenga Leke Oyewole**.

The prestigious Doctor of Divinity/Theology is exclusive offered to those individuals who have demonstrated and met there following criteria:

1. Ordained in good standing with active ordination certificate.
2. Have pastored a church for a minimum of five (5) years.
3. Is philanthropic with a reputation for helping others.
4. Provided documentation of awards and academic accomplishments.
5. Provided two (2) referral endorsements from ordained clergy.

The prestigious Doctor of Humane Letters (*Honoris Causa*) is exclusively offered to individuals who have demonstrated and met the following criteria:

1. Have ten+ years of excellence in their field of expertise.
2. Made numerous documented philanthropic contributions to society.
3. Provided documentation awards and academic accomplishments.
4. Provided one (1) referral endorsements from GODSU Alumni.

Interview and Selection Process

Global Oved Dei Seminary & University's (GODSU's) Honorary Doctoral Degree Program application process focuses on 7 significant areas, points are allotted for each area (see below). Candidate must amass at least 90 points to be Pre-Approved. Below is how our point system is distributed:

- 1). 10% Recommendation(s)
- 2). 15% Body of Work: This includes academic work, as well as community service. **Please provide documentation of your complete Biography, Formal Education, two examples of Community Service, as well as documentation of your title as an expertise in your field for a minimum of ten (10) years.**
- 3). 15% Interviews: Strong INTERVIEW SUMMARIES on behalf of the GODSU Selective Committee.
- 4). 15% Chaplaincy: It is required that you must enroll in a Chaplaincy program prior to any graduation.
- 5). 15% Donation(s): The Nomination/Selective Committee must approve your proposed donation schedule.
- 6). Prior to the graduation, 15%: A Three (3) hour Live Residency Course day prior to graduation.
- 7). In addition to the above assessments, graduates as servant leaders are required to also volunteer in-kind community service (15%) to continually build the school.

After completion of steps 1-7 (above), each nominee will have his/her file vetted for authenticity by GODSU University Chancellor and Honors Selection Committee.

Within 72 hours you will receive an official Pre-Approval or Decline Notification for your review and signature.

If you receive a Pre-Approval you will be invited to participate and invite friends to the next ceremony.

THESIS REQUIREMENTS FOR EARNED DEGREES

*** MASTERS DEGREE**

One (1) thesis is required. Amount of words depends on the degree you're seeking.

***DOCTORATE DEGREE (D.C.C., D.C.E., D.Min., & Th.D.)**

Two (2) thesis are required. Amount of words depends on the degree you're seeking.

NOTE: Thesis' MUST be typed, single-spaced, 12 point font. There is approximately 250-280 words per page. Therefore, it will take approximately 4 pages to equal 1,000 words.

Plagiarism

Any material, whether published or unpublished, copied from another writer, must be identified by the use of quotation marks, block quotations, and documentation with specific citation of the source. Paraphrased material must likewise be attributed to the original author. As a school, intent on training men and women of integrity for the ministry Global Bible Institute, takes plagiarism seriously. Plagiarism consist of the following categories:

1. Use of another's ideas without giving credit
2. Quoting material from published or unpublished works, or oral presentation, without giving proper citation
3. Paraphrasing material, whether published or unpublished, written or oral, without proper citation

Any student found guilty of plagiarism will be subject to, but not necessarily limited to, the following discipline:

1. Faculty discipline on first offense
2. Reduction of grade
3. Failure of assignment
4. Letter of reprimand

Academic Affairs Committee discipline on successive offenses. Student will be subject to, but not necessarily limited to, the following discipline:

- a. Receiving an "F" for the course
- b. Dismissal for one year (three or more offenses)

Faculty is to report all cases of plagiarism to the Dean of Academics in the form of a "Plagiarism Report."

Dismissal

A student terminated from the school, unless an exception is made, may be temporarily or permanently ineligible to return. The school reserves the right to terminate any student whose academic standing is too low or whose general conduct and influence are not considered to be in the best interest of the school. Rebellion, stubbornness, disloyalty, immorality and/or persistent disregard of the school's rules and

regulations will be just cause for dismissal from the school. Such action may be taken by the school at any time without making public specific explanation. Students facing the possibility of dismissal during the academic year may receive a hearing before the administration. A student may not withdraw while under disciplinary action. Terminated students are not welcome on campus unless given special permission from the Dean of Students. Those without permission are viewed as trespassers subject to arrest and prosecution.

Completion of the Program and Graduation

Upon completion of the degree programs all student must have the following completed:

All assigned work and thesis and/or dissertation if applicable must be completed

All fees must be paid in full. All outstanding balance must be closed prior to graduation.

Students must be in academic “good standing.”

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